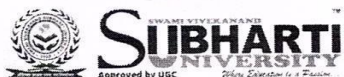


Date: 20/06/2026

Minutes of Meeting

College/ Faculty	Faculty of Pharmacy
Date	16/06/2026
Venue	Conference / Meeting Room
Time	10:00 AM onwards
Purpose of the Meeting	The meeting was conducted to review and assess the documentation prepared for NBA Accreditation.
Agenda	Criteria-wise review of documentation (Criteria 1 to 9)
Business Transacted	The criteria Coordinators presented the current status of word file preparation and supporting documentation for their respective criteria. Progress made under each criterion was reviewed, and necessary guidance was provided for further strengthening the documentation. The Coordinators for Criterion 2 and Criterion 4 were unable to attend the meeting due to unavoidable circumstances. Their progress updates will be reviewed separately in the next meeting.
Key Observations and Suggestions	<p>Pending Preparation of Word Files:</p> <p>It was observed that the criterion-wise word files for several criteria are still under preparation. All concerned Criteria Coordinators were requested to complete and finalize the draft word files before the next review meeting.</p> <p>Alignment and Organization of Supporting Documents:</p> <p>While most of the supporting documents and evidences have been collected by the respective Criteria Coordinators, proper organization and alignment of the documents are required. It was suggested that all evidences related to a criterion should be systematically arranged in a single box file with appropriate indexing and segregation, rather than maintaining separate files for each sub-criterion</p> <p>Creation of NBA Webpage Section:</p> <p>It was recommended that a dedicated “NBA Accreditation” tab/page be created under the Faculty of Pharmacy section of the university website.</p>

	All mandatory documents, data templates, policies, reports, and other relevant evidences required for NBA accreditation should be uploaded and regularly updated on this webpage.
Conclusion	The meeting concluded with all members expressing their commitment to completing the NBA accreditation documentation work in a timely and systematic manner.



Office of the IQAC

SWAMI VIVEKANAND SUBHARTI UNIVERSITY, MERUT
 (Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)
 Ph. 0121-2439578, 2439052, 3058031, 3058032/Extn: 2426, Telefax: 0121-2439067
 E-mail: iqac@subharti.org, Website: www.subharti.org

Review Meeting – II for NBA Accreditation (Faculty of Pharmacy)

Attendance Sheet

Date: 16/06/2026

Time: 10:00 AM Onwards

S. No.	Name	Designation	Signature
1.	Dr. Gauri Ma Verma	(Professor) NBA coordinating	
2.	Dr. Nidhi Sharma	(Associate Prof.) [C-8.4]	
3.	Dr. Prabhat Singh	(Associate Prof.) (C-8.5)	
4.	Dr. Mukesh Kumar	Assistant Prof. (C-1) Incharge.	 16/06/2026
5.	Parkhi Rastogi	Asst. Prof.	
6.	Dr. Kulsoom Hamid	Assistant Professor	
7.	Dr. Nuru Singh	Associate Professor	
8.	Mr. Md. Meiden	Assistant Professor	
9.	Dr. Amit K. Puri	Professor	
10.	Dr. Manish Kumar Bhatnagar	Professor	
11.	Ms. Dimple Singh Tomar	Assist. Professor	
12.	Dr. Jyoti Kishor Wason	Dean	
13.	Anchit N.	Rop Ent. - Representative	w. Anchit.
14.	Vijay Rathore	— " —	
15.			
16.			



Director IQAC
 16/6/2026